



# UNIVERGE BLUE® CONNECT ROOMS

Video Conference Room Solution

## UNIVERGE BLUE CONNECT ROOMS FREQUENTLY ASKED QUESTIONS (FAQS)

UNIVERGE BLUE CONNECT ROOMS is a new addition to NEC’s UNIVERGE BLUE CONNECT fully integrated cloud-based unified communications solution. It helps bridge the gap between in-office and remote meeting attendees for businesses of all sizes. CONNECT ROOMS keeps your workforce connected and extends the powerful collaboration capabilities of CONNECT MEET to any conference room. And, CONNECT ROOMS is FREE with any supported CONNECT license.

### WHAT IS CONNECT ROOMS?

NEC continues to enhance UNIVERGE BLUE CONNECT through the addition of new capabilities that bring value to our customers and improves the overall user experience. CONNECT ROOMS is the latest addition and is a new video conferencing solution that brings all the benefits of UNIVERGE BLUE MEET into a conference room. Now your business can connect remote and in-office meeting participants, ensuring each attendee can be seen and heard in the meeting, no matter their location.

CONNECT ROOMS is compatible with the latest Android™ tablet, camera, and microphone products on the market, giving you the freedom to choose the perfect components for your meeting space. Experience how easy it is to schedule a meeting, book a room, and join from the selected room all at the same time.

Plus, CONNECT ROOMS is FREE on any supported CONNECT license.



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## WHY IS CONNECT ROOMS BENEFICIAL?

With the ever-changing work environment, CONNECT ROOMS helps to bridge the gap between in-office and remote meeting attendees for businesses of all sizes. Users can:

- Turn every meeting into an "interactive opportunity"
- Easily reserve a conference room and simultaneously schedule a video conference
- Join a scheduled conference from the controller with one tap
- Start an ad-hoc meeting in a conference room and invite others
- Join meeting from conference room or remotely with or without host authorization

## DOES CONNECT ROOMS WORK WITH CONNECT?

CONNECT ROOMS is fully integrated with UNIVERGE BLUE CONNECT via a separate software download. Users can seamlessly add native UNIVERGE BLUE MEET video conferencing, which is part of CONNECT, to any meeting room and easily use existing and off the shelf hardware.

## HOW MANY VIRTUAL ATTENDEES CAN JOIN A CONNECT ROOMS MEETING?

From 4 up to 200 virtual participants can attend a hosted CONNECT ROOMS meeting and 20 webcams can be displayed. (Number of participants is dependent upon the meeting organizer's CONNECT license type.)

## HOW IS CONNECT ROOMS DIFFERENT FROM JUST STARTING A MEETING FROM YOUR LAPTOP IN A CONFERENCE ROOM AND CONNECTING TO THE DISPLAY?

Key differences:

- You don't need to bring your laptop with you to join or start a meeting
- The room can be a co-host if needed
- You can schedule a meeting and book a physical conference room in advance simultaneously

## WHAT HARDWARE IS REQUIRED TO USE CONNECT ROOMS?

You will need the following to utilize CONNECT ROOMS:

- Android Tablet (Android, 8"-10" Display, 1280x800 screen resolution)
- Wi-Fi and internet connection
- PC/NUC set not to sleep or turn off
- Camera (1080p recommended)
- TV display or projector/screen
- Microphone, Speakers or Videobar

## HOW DOES THE NEW CONNECT ROOMS SOLUTION WORK?

You simply:

- Book a meeting room via the calendar for the next work collaboration
- Join or Host from a conference room or remotely via tablet or laptop
- Screen share, record the meeting, take shared notes, and annotate the screen (via laptop)

## HOW DO I SCHEDULE A MEETING USING MY CONNECT ROOMS CONFERENCE ROOM?

You can easily schedule a meeting in a CONNECT ROOMS conference room by inviting the room to the meeting just as you would an attendee. Add your MEET shortcut URL to the Location field by clicking the MEET icon (Outlook add-in), or manually.

## HOW DO I START A SCHEDULED MEETING?

You can start a scheduled meeting as a host if your CONNECT ROOMS conference room was added as an attendee during the scheduling process. This applies only to the conference rooms that are registered for the same organization with the actual meeting Host.

- Find the meeting you want to start in the **Upcoming Events** section
- Tap **Start** (the button becomes active 15 minutes before the meeting)



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## HOW DO I START AN INSTANT MEETING?

For an impromptu meeting take the following steps:

- Tap the **Meet Now** button in the controller app on your tablet
- Type the meeting title or keep the Welcome title for the meeting unchanged
- Select **Start New Meeting**

## HOW DO I JOIN A MEETING ALREADY IN PROGRESS FROM A CONNECT ROOMS CONFERENCE ROOM?

You can join a meeting in progress if you have its meeting code or shortcut URL. To do this tap the **Join Meeting** button and enter the meeting code or shortcut URL on the tablet's screen when prompted.

## HOW DOES A CONNECT ROOMS CONFERENCE ROOM JOIN A SCHEDULED MEETING IN PROGRESS?

To join a scheduled meeting in progress, take the following steps:

- Find the meeting in the **Upcoming Events** section on the tablet (the button becomes active 15 minutes before the meeting)
- Tap **Join**

## WHAT FUNCTIONALITIES DOES CONNECT ROOMS HAVE DURING A MEETING?

Use your tablet during the meeting to:

- Turn on/off your webcam and microphone
- Mute other attendees
- End meeting for all (if you have Host rights) or leave individually

## HOW DO I GET CONNECT ROOMS ADDED TO MY UNIVERGE BLUE CONNECT?

Simply reach out to your NEC authorized representative and they can add it to your account/subscription. And, remember, CONNECT ROOMS is FREE with any supported CONNECT license.

To learn more about UNIVERGE BLUE CONNECT ROOMS, contact an NEC Authorized Representative.

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NEC Corporation of America  
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