



ARTICLES OF ASSOCIATION

LET'S DO IT WORLD

GENERAL TERMS

1. Non-governmental organisation Let's Do It World (hereinafter LDIW) is an international non-profit organization based in Tallinn, Estonia and established to nurture and govern the Let's Do It movement. The name in English shall be Let's Do It World.
2. The aim of the LDIW is to tackle the environmental and social challenges by mobilising people into coordinated local and global actions and move towards a clean and waste-free planet.
3. The main objectives of the LDIW include coordinating and supporting the environmental actions of the global movement, inspiring and empowering leaders to raise awareness and move countries towards more sustainable solutions. Members are working according to the Keep It Clean Plan, Zero Waste and Circular Economy principles.

MEMBERSHIP QUALIFICATION

4. Grass-root movements and non-profit organisations registered anywhere in the world that are acting in public interests may apply for membership in LDIW.
5. In order to be admitted among the members of the LDIW, a non-profit organisation must submit an application and other documents to the Board of Directors of the LDIW.
6. The decision on admission to LDIW shall be taken by the Board of Directors within a month after the application has been received by the Board of Directors .
7. All the rights and obligations of a member shall arise after a decision on adoption have been made by the Board of Directors.
8. Membership fee, the amount and procedures and other obligations of the members will be decided by the General Assembly.



9. In order to withdraw from the LDIW membership, the member shall submit to the Board of Directors an application which will be satisfied within a month.
10. A member can be excluded from the LDIW with more than half of the members of the Board of Directors are in favour if the member does not follow the code of ethics of LDIW, does not pay a membership fee (if applicable), does not any longer comply with the requirements for admission or for other extraordinary reasons.
11. The Board of Directors shall notify the member about the exclusion proposal not later than two weeks in advance. The member under exclusion shall have the right to submit its explanations and require the discussion of the issue at the General Assembly.
12. The rights and obligations of the LDIW members shall arise from the law, the Articles of Association and resolutions of the General Assembly and the Board of Directors.
13. The Board of Directors may establish special (e.g. supporter or honorary member) statuses outside LDIW membership, to whom the rights and obligations of the LDIW members arising from a law and the Articles of Association do not apply.
14. Member of LDIW has the right to elect and be elected to the Board of Directors or other positions, to get information about the work of LDIW, make propositions to the Board of Directors, initiate new projects, participate on the events organized by the LDIW, get support from LDIW. All members have the same amount of votes.
15. Member of LDIW has obligation to follow Articles of Association, Code of Ethics and decisions made by the General Assembly and the Board of Directors.

MANAGEMENT

16. A non-profit association is governed collectively, its management bodies are the General Assembly of members, the Board of Directors elected at a General Assembly and the Management Board. The activity of a non-profit association is regulated by the Non-profit Associations Act of Estonia.



17. The General Assembly shall be held not less often than once a year or when necessary in the cases and in accordance with the procedure prescribed in law. Notice of the General Assembly shall be given by e-mail not later than 21 calendar days in advance.
18. The General Assembly can be held physically and/or virtually. In case of virtual General Meeting the instructions on how to join and how to vote shall be sent with the invitation to the meeting.
19. The General Assembly has a quorum when at least 25% of members are presented at a properly called meeting. The decision is made when more than half of the members present are voting in favour. Management Board shall organise the next General Assembly in case of a missing quorum. The next General Assembly is liable when at least 5% of members are presented.
20. The General Assembly has the right and obligation to elect members of the Board of Directors, to approve LDIW annual report, budget and activity plan, to elect the organisers of joint action (e.g. World Cleanup Day, Annual Meetings and Conferences etc.).
21. The members of the Board of Directors shall be elected by the General Assembly from among the candidates presented by the LDIW members. The members of the Board of Directors will be elected for 2 years and can be re-elected 2 times consecutively.
22. The Board of Directors shall have the authority of the General Meeting except for in the matters that are in the sole competence of the General Meeting according to the articles of association and the Non-Profit Associations Act.
23. The Board of Directors has a quorum when at least 50% of members are presented at a meeting. The decision is made when more than half of the members present are voting in favour. The meeting of Board of Directors shall be held not less often than four time a year. The meeting shall be organised by the chairman of the Board of Directors.
24. The Board of Directors shall consist of 6–10 members. The exact number of members shall be determined by the General Assembly during each election of the composition thereof.



25. A member of the Board of Directors may resign before the expiry of his/her appointment, by notifying the Board of Directors thereof at least one month in advance. A member of the Board of Directors may be removed by the General Assembly if the member's activity does not comply with the Code of Ethics of LDIW, good practices, damages the reputation of LDIW or other reasons.
26. The Board of Directors shall elect the chairperson from among themselves.
27. The Board of Directors shall elect the member(s) of the Management Board. The Management Board shall consist one or up to 5 members for two years.
28. The Board of Directors can remove the member of the Management Board at any time informing the member of the Management Board one month in advance.
29. A Management Board member may resign before the expiry of his/her appointment, by notifying the Board of Directors thereof at least one month in advance.
30. The Management Board is representing and acting behalf of LDIW legally, is responsible for daily operative management, including managing finances and bookkeeping, recruitment of personnel, preparation of annual report of the LDIW, keeping records of the members of LDIW. The Management Board is participating and can make proposals at the meetings of Board of Directors and General Assembly.
31. The Management Board is coordinating activities of LDIW based on decisions made by the Board of Directors and the General Assembly, acting based on the article of association of LDIW, Code of Ethics and Non-profit Associations Act of Estonia.
32. The Board of Directors and the General Assembly may establish other internal bodies according to LDIW goals, including a Steering Committee.

FINAL PROVISION

33. The provisions of law ([Non-profit Associations Act of Estonia](#).) shall apply in all situations not prescribed for in Articles of Association.
34. LDIW is not financially liable for members' obligations and members are not financially liable for LDIW obligations.



35. The merger, division and liquidation of the LDIW shall take place in accordance with the procedure prescribed in the [Non-profit Associations Act of Estonia](#).
36. The assets remaining upon liquidation shall be given to the Let's Do It Foundation or to one member of LDIW for organizing global action.
37. The fiscal year is from January 1st to December 31st.

The articles of association is approved on February 21, 2019 in Tallinn.

