



Resume Formats

Format Types

- Reverse chronological format
- Functional format
- Combination format

Reverse Chronological Format

- Contact Information
- Title
- Career Objective or Professional Profile
- Professional Experience
- Education Section
- Additional Skills or Miscellaneous

Functional Format

- Contact Information
- Title
- Career Objective or Qualifications Summary
- Relevant Skills
- Work History
- Education Section

Combination Format

- Contact Information
- Career Objective or Professional Profile
- High Skills
- Professional Experience
- Education Section

Summary Type

- Career Objective
- Qualifications Summary
- Professional Profile