



A one-day program
Remote collaboration management

Lead Yourself

**Shine
Leadership**

Teach yourself how to overcome the main barriers to successful remote collaboration management.



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Why choose this program?

- You will come to realize the communication differences of virtual teams in regard to technologies and the psychology of communication. You will be able to choose a suitable tool for a specific purpose of managing a team.
- Based on the differences and similarities between traditional and virtual teams, you will be able to establish conditions for effective virtual teams. In traditional teams, you will be able to effectively exploit the possibilities of online communication.
- You will get familiar with the processes of effective virtual team work – how to maintain motivation and productivity at a high level and avoid potential pitfalls of remote collaboration and virtual team management.

Who is it for?

- Managers of virtual teams
- Workers who collaborate with others remotely, including people outside their traditional team, even clients and contractors
- HR professionals and managers with a focus on the advantages and disadvantages of virtual collaboration relevant to their company or a team

Course objectives

- Basic criteria for successful remote collaboration and how to create them.
- Optimizing your projects, tasks and activities to virtual environment.
- Building a social connection despite the absence of physical contact.
- Intercultural remote collaboration.
- The main causes of e-mail and teleconferencing inefficiency and effective solutions.
- Collaboration and remote communication team agreements.

