

Privacy statement Visser & Visser

Who are we?

We are Visser & Visser Accountants and Consultants (Visser & Visser). We offer our clients a comprehensive service package. In order to provide such diverse services, Visser & Visser consists of several companies which specialize in different areas. The following Visser & Visser companies may process your personal data:

- Visser & Visser Audit en Assurance B.V.
- Visser & Visser Accountants B.V.
- Visser & Visser Belastingadviseurs B.V.
- Visser & Visser Salaris en HR B.V.
- Visser & Visser Diensten B.V.

These companies are jointly responsible for processing your personal data. This privacy statement relates to the processing of personal data by all five companies, unless expressly stated otherwise. If you are a client of Visser & Visser, your order confirmation will state which company you have an agreement with. In most cases we qualify as Controller and this privacy statement applies to the processing of your personal data. In exceptional cases, we qualify as a Processor and a data processing agreement will be concluded with you. In that case, this privacy statement does not apply and we process your personal data on the basis of the concluded data processing agreement.

If you have any questions, complaints or comments regarding the processing of your personal data by Visser & Visser, please contact us via privacydesk@visser-visser.nl.

Why do we process personal data?

Are you a **client** of Visser & Visser? Then we will process your personal data in order to be able to perform the agreement between us. It is possible that, as part of the performance of such agreement, we will have to process third-party personal data, e.g. personal data of your employees, customers or suppliers. We do this on the basis of legitimate interest, since we would not be able to do our work otherwise. Of course, we would like to keep our clients up to date on relevant products and/or services that Visser & Visser also offers. We will therefore send you emails on a regular basis, unless you unsubscribe from receiving such emails. We have a legitimate interest for this: offering services is a business activity which enables us to safeguard our continuity. Our clients can use our Client Portal. We also process your personal data to enable this.

Are you a **supplier** to Visser & Visser? Then we will process our contact's personal data in order to implement our agreement. This will be limited to the contact's name, telephone number and business email address.

Have you registered for one of our **events**? Then you have given us consent to process your personal data in order to organize the event and keep you up to date on the event in question and any changes. If you have given your consent, we will continue to process your data in our system in order to keep you up to date on the latest news and similar events.

Have you completed our **contact form** on the website? Then we will process your personal data to be able to contact you in the manner you have requested. You consent to this when sending the contact form.

Have you contacted us by **telephone**? Then we will record the information you provide and share it with the responsible employee.

Do you visit our **website**? Then we use analytical cookies. We do this to improve our website and to bring our products and/or services into line with your preferences.

Under no circumstances does Visser & Visser use automated decision-making or profiling. Your data can be used to optimize and expand our services. For this we refer you to article 5.2 of our General Terms and Conditions.

Sharing your personal data

Visser & Visser uses processors that process personal data for Visser & Visser. Visser & Visser Diensten B.V. is the company that processes personal data for us. It processes personal data solely on instructions from Visser & Visser and on the basis of a data processing agreement. Agreements have also been concluded with the sub-processors to ensure security.

Furthermore, we provide personal data to third parties if you have given us your consent for this, if this is necessary for performing the agreement, if we are obliged to do so pursuant to the law or if we have a legitimate interest to do so. The parties with whom we may share personal data based on these principles include the Dutch Tax and Customs Administration, occupational health and safety services and insurers, software suppliers, financiers, external audit parties and external (legal) advisors.

Your personal data is always processed in the Netherlands or – in any case – within the European Economic Area (EEA).

What are our time limits for retaining personal data?

We retain clients' personal data for two years after the end of our business relationship, unless we are obliged to abide by a longer statutory retention time limit.

What are your rights?

As a data subject, you obviously have certain rights regarding your personal data that we process. You have the rights of access, rectification, restriction of the processing, the right to object, to be forgotten and the right of data portability. You also have the right to file a complaint with the Dutch data protection authority at all times and to withdraw your consent at all times if we process your personal data based on your consent. Such withdrawal of consent is not retroactive.

If you wish to invoke any of your rights, please contact privacydesk@visser-visser.nl. If you have any questions or comments regarding the way in which we process personal data, please feel free to discuss this with us.