To apply for IMI's Swiss Degree Programme, the following documents are required:

- IMI Application Form
- Most recent educational transcripts
- English language level certificate
- Motivation Letter - your background, why you would like to study at IMI, your future plans in the industry - approx. 500 words
- Letter of intent to leave Switzerland after completion of studies
- CV/Resume (in English) with photo
- Copy of passport (and Swiss residence permit if applicable)
- Certificate of good health completed by a licensed physician. A specific form can be downloaded here.

(Applicants may be required to undergo a personalised evaluation or interview prior to acceptance on to the programme.)

**Most Recent Educational Transcripts**
You need to submit your high school diploma or equivalent. If you are currently in high school and you would like to apply, you may apply with transcripts from your previous terms or semesters of study. Your final transcript and diploma need to be submitted prior to your start of the Swiss Degree in International Hospitality Management programme.

Other forms of education qualifications are also considered for admittance on to the programme, with the condition that the certificate leads to university or higher education in the country from which the certificate was provided.

Additional accepted school leaving qualifications accepted include:
- Federal Certificate of Competence (EFZ)
- BTEC level 3
- International Baccalaureate
- IGCSE (International General Certificate of Secondary Education)

See also IMI’s Recognition of Prior Learning policy.

**English Language Level Certificate**
Applicants need to have full operational command of the English language. As this is a Swiss degree programme fully delivered in English, students need to regularly communicate, read, write and present with detailed reasoning.

The minimum requirement for acceptance on to the programme is an IELTS 5.0. Other testing systems accepted:
- TOEIC (Test of English for International Communication) minimum score of 600
- TOEFL (Test of English as a Foreign Language) minimum scores 510 paper-based, 180 computer-based, 64 internet-based
- FCE Cambridge First Certificate
- CEFT (the Common European Framework of Reference for Languages) B2

**The Application Process**

1. **Step 1 Submission of Documents**
   - All documents listed above should be submitted.

2. **Step 2 Personal Consultation**
   - With IMI Admissions team or your local Representative.

3. **Step 3 Provisional Letter of Acceptance issued**
   - The PLOA confirms your eligibility for the programme.

4. **Step 4 Registration Fee to be paid**
   - Fee of CHF 2'800 to be paid within 21 days of receipt of PLOA.

5. **Step 5**
   - 50% of course fees to be paid latest 8 weeks before start date

6. **Step 6 Study visa application**
   - IMI Admissions or your Representative will guide you with the process.

7. **Step 7 Remaining 50% of course fees to be paid (by week 2)**

8. **Step 8 Start your IMI programme!**
   - Join the IMI family in Switzerland...