

Date:

Customer Data

Name and Surname:

ID number:

Address:

Phone:

Fax:

Email:

Attention: Domain Department _____,

Re: _____ (domain name)

Dear Sir/Madam,

I cordially ask that the following request be completed in relation to the aforementioned domain name currently registered by your company.

a) Provide me, _____, with the security code (auth code) to facilitate transfer of the domain to another provider or, alternatively, provide me with the steps to allow me to action the transfer myself via your website.

b) Unlock the domain or, alternatively, provide me with the steps to unlock it myself via your website.

c) Amend the current 'Administrative Contact' details you have recorded for the domain to the those specified below or, alternatively, provide me with the steps to update these details myself via your website.

Administrative Contact data:

Name and Surname:

Company:

Address:

Phone:

Email:

Thank you in advance for your time to action this.

Regards,

Signature

Name and Surname
