

# Oral Presentation Guidelines

**Conference Dates:** 20–23 October 2025

**Venue:** Valencia Congress Centre, Spain

The 10th ESWI Influenza Conference will take place at the award-winning Valencia Congress Centre, located just seven minutes from Valencia–Manises International Airport. Renowned for its state-of-the-art infrastructure and sustainability, the venue has twice been named the World’s Best Convention Centre by the AIPC (2010 and 2018).

## Presenter Information

Each oral presenter who has registered and paid the registration fee will have a **dedicated profile page on the virtual platform**.

### Platform Access

- The virtual platform will be accessible via **www.eswiconference.org** starting **6 October 2025**.
- Log in with the **email address used for registration**.
- A login code will be sent directly to your inbox upon first access.

### Profile Setup & Upload

- Your submitted abstract (via Conftool), presentation title, author names, and affiliations will be preloaded.
- From 6 October, you can complete your **personal profile** and **upload your presentation via the platform**.

## Presentation Requirements

### Format

- **Widescreen (16:9)**
- **Microsoft PowerPoint only** (.ppt or .pptx)
- Maximum file size: **50 MB**
- *Note: The use of personal laptops during sessions is not permitted. All presentations must be compatible with the venue’s standard setup (Microsoft PowerPoint).*

### Upload Deadline

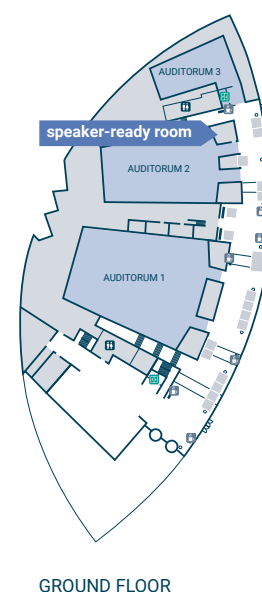
- Presentations must be uploaded at **least 48 hours prior to your scheduled session**.
- No edits or updates will be accepted on the day of your session.

### Technical Support

- A **speaker-ready room** will be available at the venue.
- Technicians will be on hand to assist with technical questions or issues.

### Artificial intelligence

If you have used artificial intelligence (AI) to generate any part of your work—such as text, images, data analysis, or visual content—you are expected to clearly disclose this in your presentation. Transparency around the use of AI tools is essential to maintain scientific integrity and ensure proper attribution. Please indicate the specific tools used and the extent of their contribution to your work.



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## During the Session

- Please respect the **allocated presentation time** as indicated in the programme.
- Each talk will **include 3–4 minutes for questions**.
- As the conference is multi-track, maintaining the schedule is essential to accommodate audience movement between sessions.

## Virtual Access & Recording

- You may **choose to make your presentation available** to conference attendees on the virtual platform.
- Your session will be **recorded and uploaded to the platform the day after your talk**.