



# External Attachments for Confluence

1.5.1

# INTRODUCTION

External Attachments plugin for Confluence allows to attach and embed files from remote sources via url. All attached remote files will be automatically synchronized in the background and without any action required by user.

# ADMINISTRATION GUIDE

## INSTALLATION

The process of installing is as same as for other plugins and documentation to it is provided by [Atlassian](#).

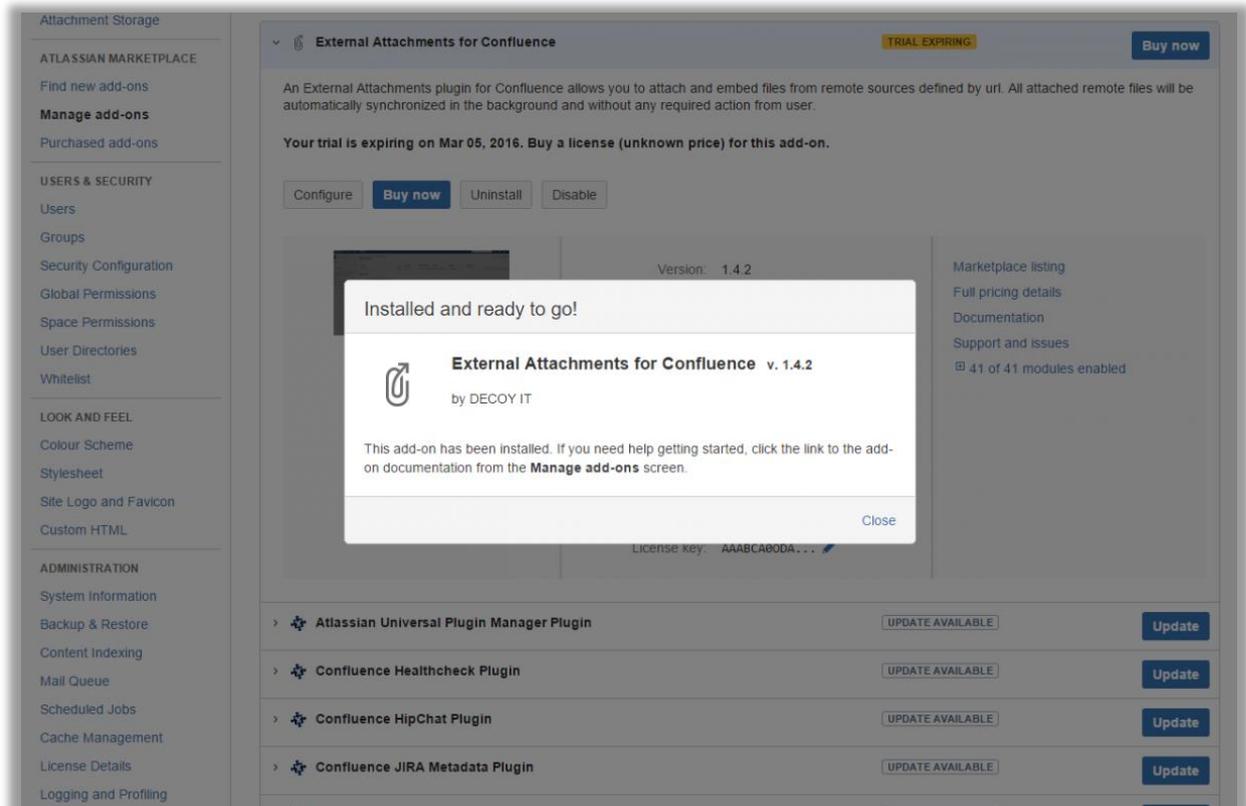


Image 1 Installation

## EDIT LICENSE

After plugin is successfully installed into Confluence the valid license key has to be inserted into license field otherwise plugin will not work properly.

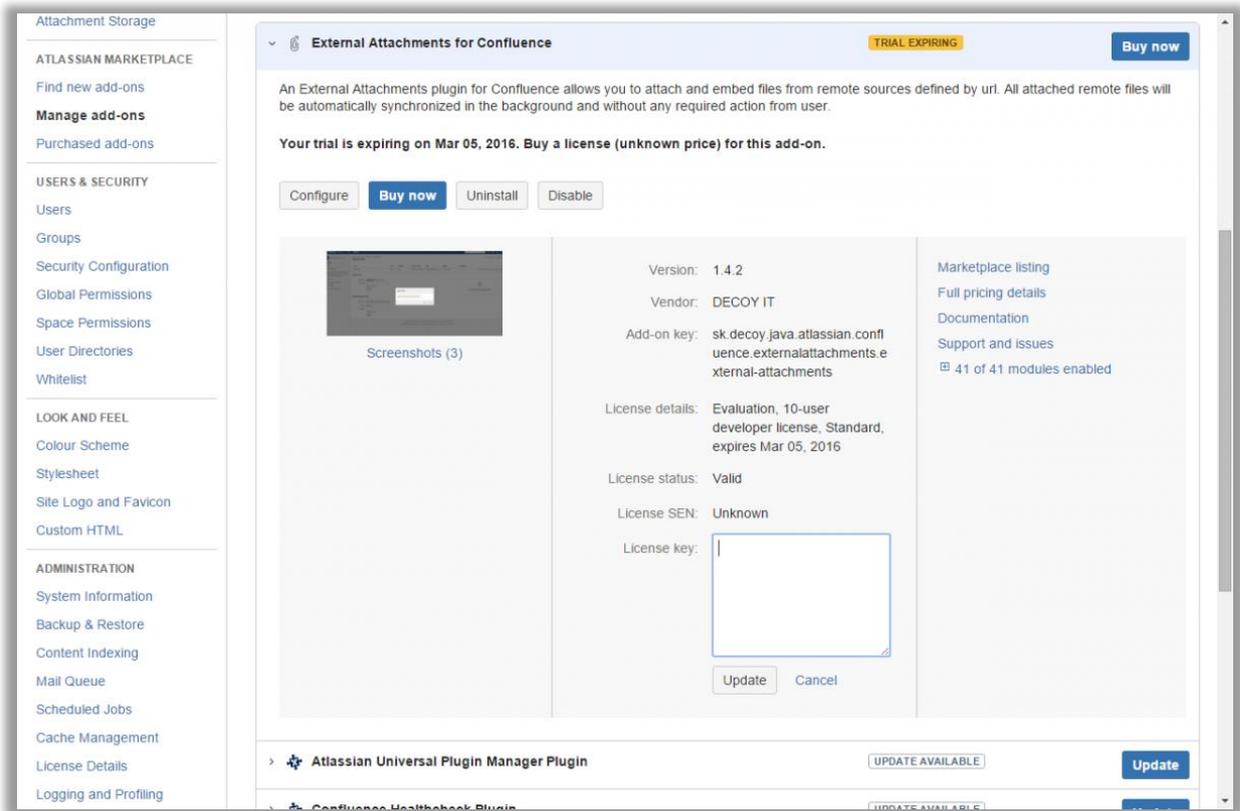


Image 2 Edit License

Configuration can be accessed when the Configure button is pressed or after click on External Attachments link in the left navigation panel at the Administration page of Confluence.

## ADMINISTRATION

If files are located on external servers which require basic authentication then credentials need to be prompted before the file is accessed. To avoid that action administration page allows allows to set up external servers which can be selected

when adding external attachments to a Confluence page. After that proper credentials will be used to download files in the background.

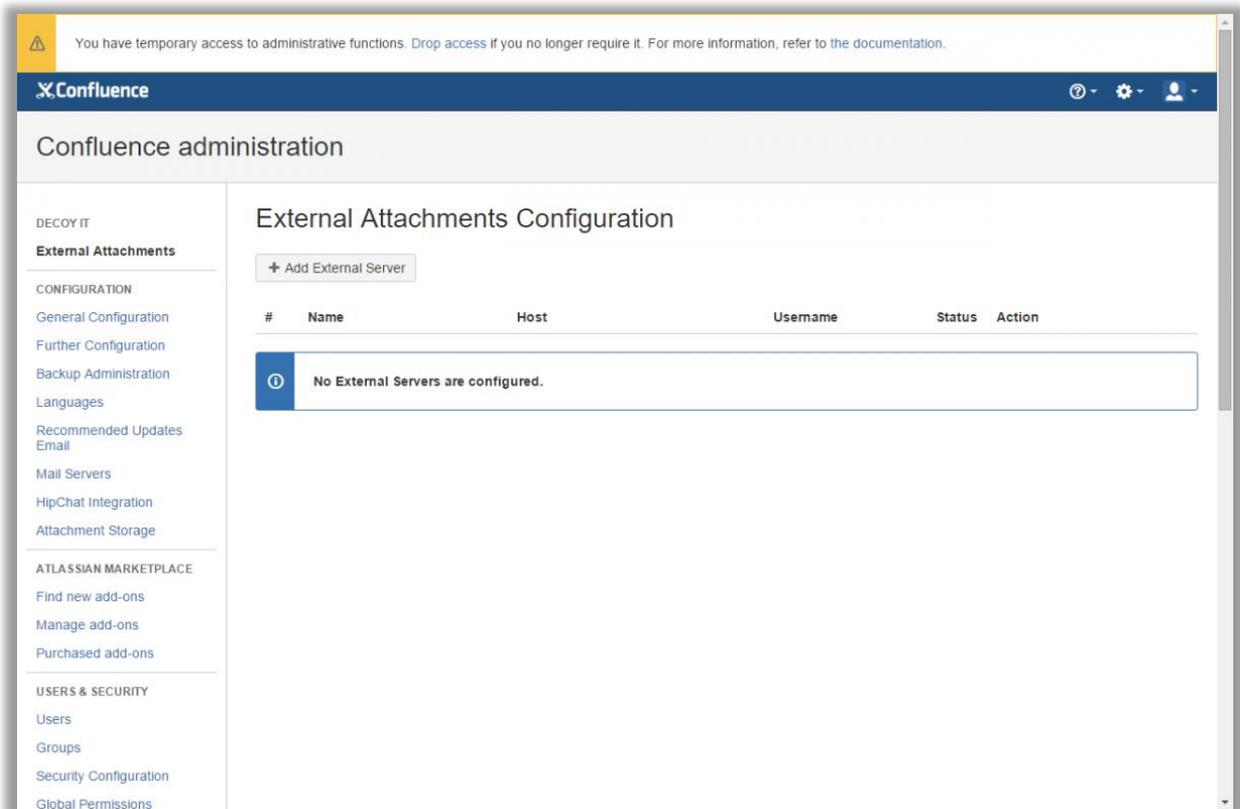


Image 3 Configuration

## ADD EXTERNAL SERVER

Press Add External Server button above the table an external server can be configured and stored into database.

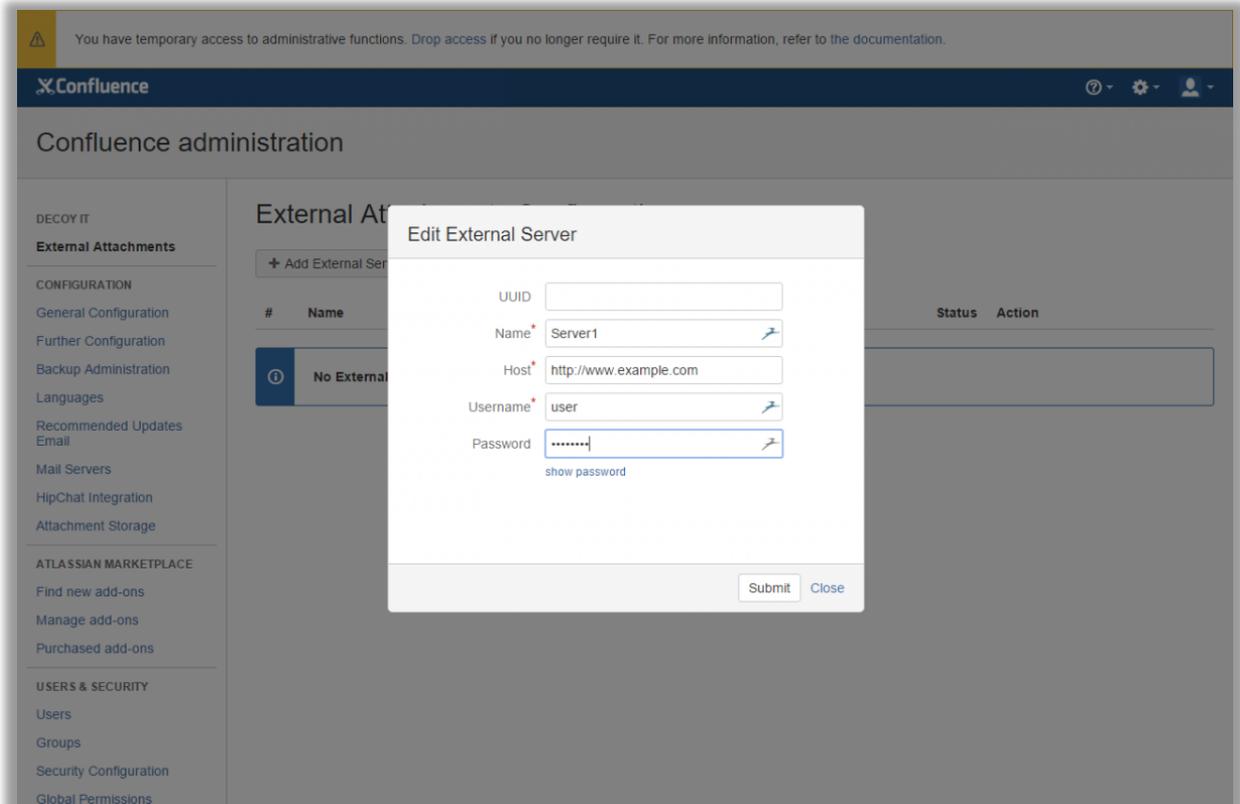


Image 4 Add External Server

## EDIT EXTERNAL SERVER

To edit configured external server it is required to click on the edit button at the end of particular row.

In the Edit dialog following fields can be changed:

- Name
- Host
- Username
- Password

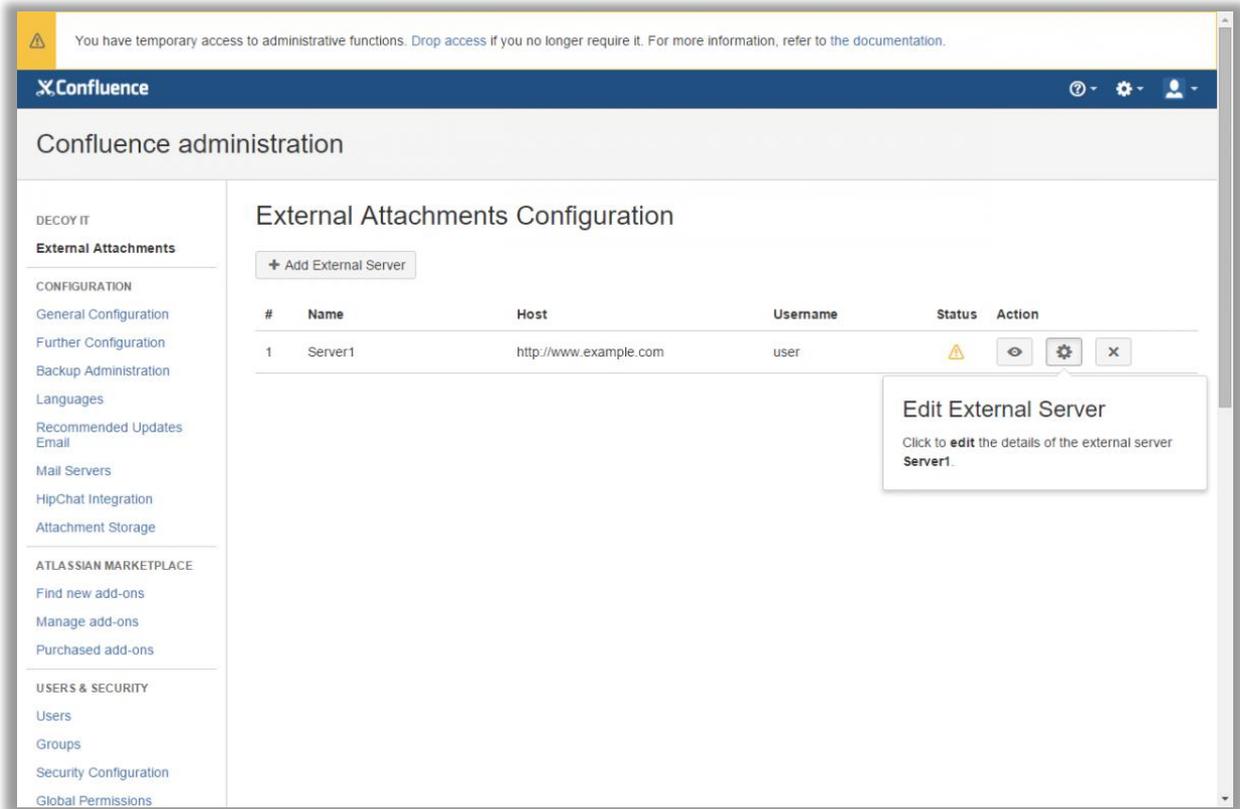


Image 5 Edit External Server

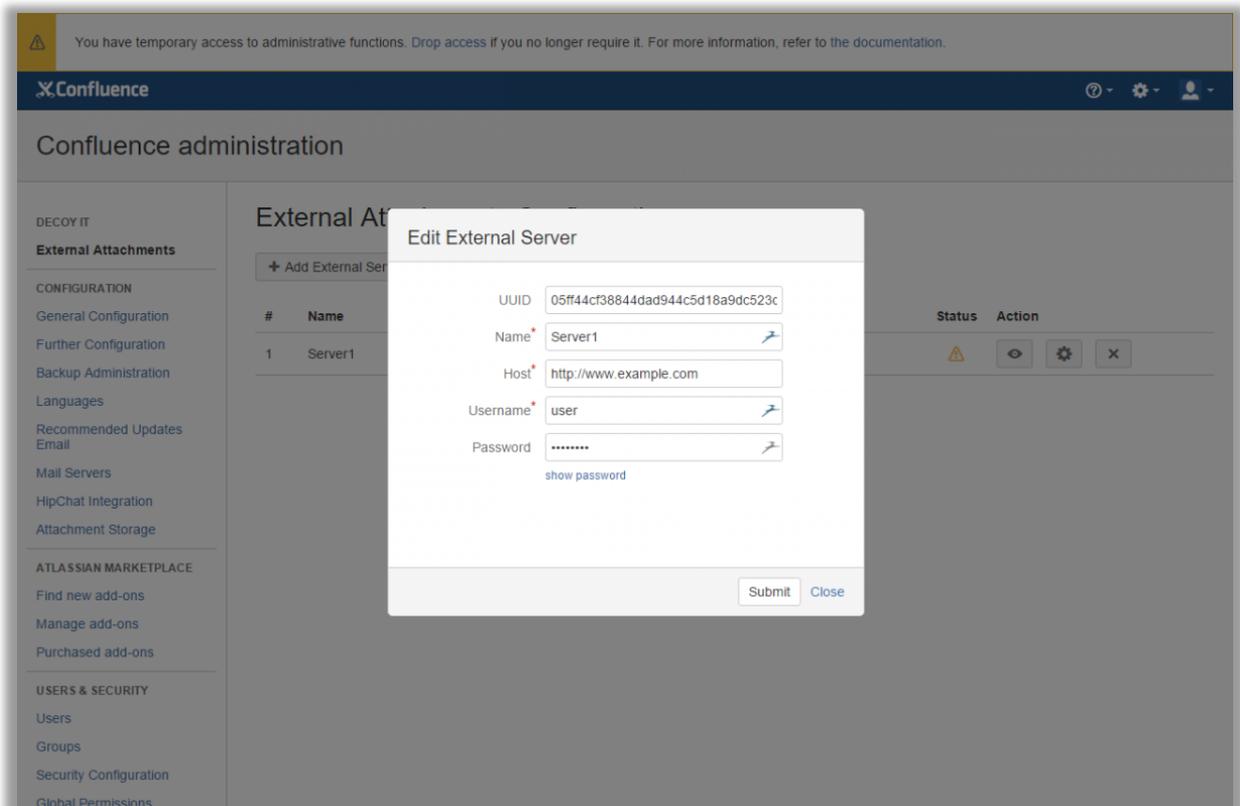


Image 6 Edit External Server Dialog

## ACTIVE/INACTIVE SERVER

Each configured external server can be active or inactive. Only active external servers are listed and accessible in the dropdown when adding external attachment to a Confluence page.

To make external server inactive it is required to click on the Make External Server inactive button at the end of particular row.

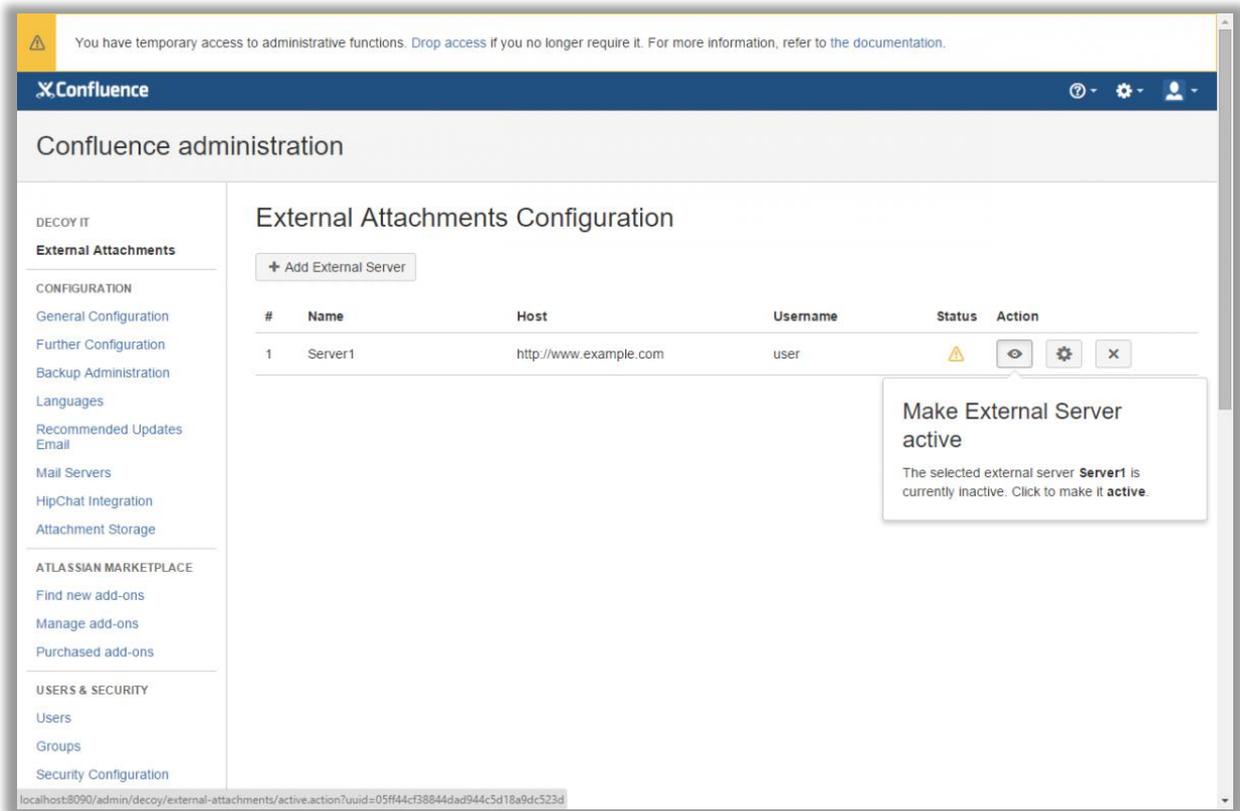
The screenshot displays the Confluence administration interface. The main heading is "External Attachments Configuration". Below this, there is a table with the following data:

#	Name	Host	Username	Status	Action
1	Server1	http://www.example.com	user	✓	<input type="button" value="Make External Server active"/> <input type="button" value="Make External Server inactive"/>

A modal dialog is open over the "Make External Server inactive" button. The dialog contains the text: "Make External Server inactive. The selected external server **Server1** is currently active. Click to make it **inactive**."

Image 7 Make External Server inactive

To make external server active it is required to click on the Make External Server active button at the end of particular row.



You have temporary access to administrative functions. Drop access if you no longer require it. For more information, refer to the documentation.

Confluence administration

DECOY IT

**External Attachments**

CONFIGURATION

- General Configuration
- Further Configuration
- Backup Administration
- Languages
- Recommended Updates
- Email
- Mail Servers
- HipChat Integration
- Attachment Storage

ATLASSIAN MARKETPLACE

- Find new add-ons
- Manage add-ons
- Purchased add-ons

USERS & SECURITY

- Users
- Groups
- Security Configuration

### External Attachments Configuration

+ Add External Server

#	Name	Host	Username	Status	Action
1	Server1	http://www.example.com	user		  

#### Make External Server active

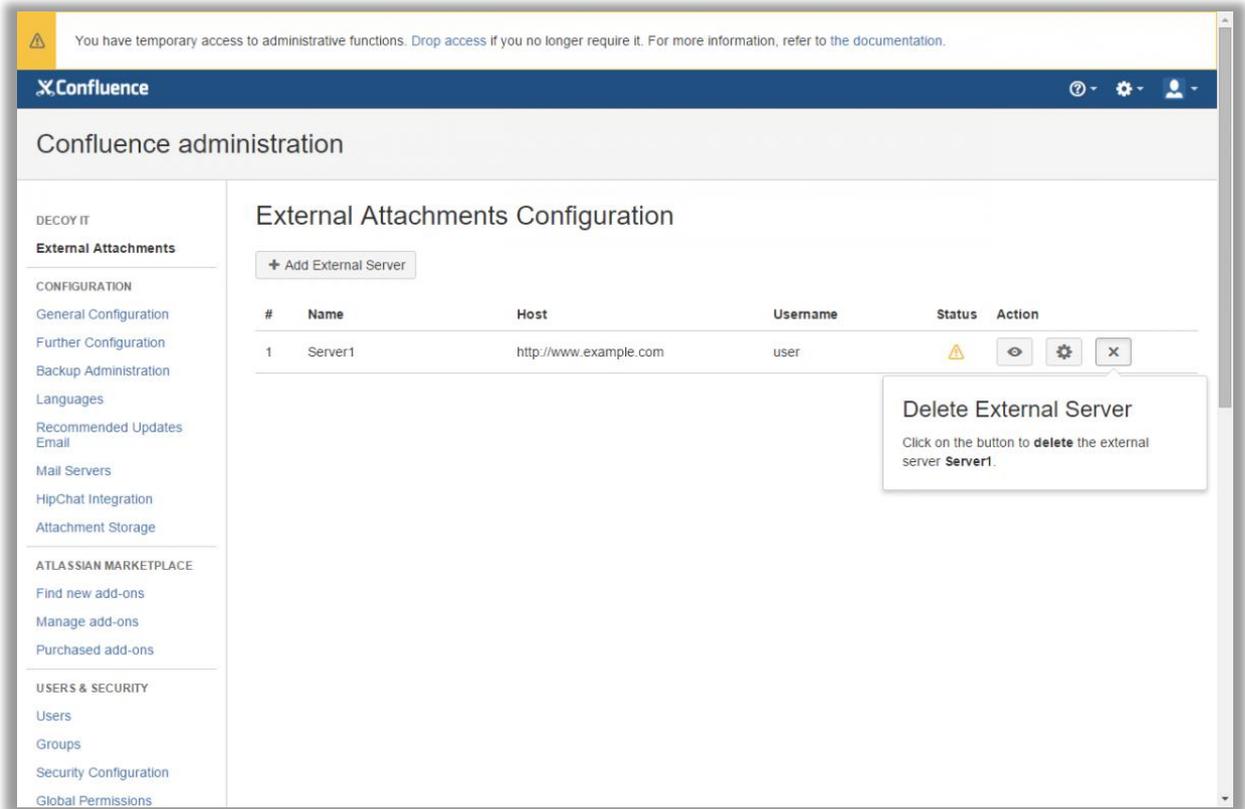
The selected external server **Server1** is currently inactive. Click to make it **active**.

localhost:8090/admin/decoy/external-attachments/active.action?uuid=05ff44cf38844dad944c5d18a9dc523d

Image 8 Make External Server active

## DELETE SERVER

To delete external server it is required to click on Delete External Server button at the end of particular row.



The screenshot displays the Confluence administration interface. At the top, a notification bar states: "You have temporary access to administrative functions. Drop access if you no longer require it. For more information, refer to the documentation." The main header is "Confluence administration". The left sidebar contains a navigation menu with categories: "DECOY IT" (External Attachments), "CONFIGURATION" (General Configuration, Further Configuration, Backup Administration, Languages, Recommended Updates, Email, Mail Servers, HipChat Integration, Attachment Storage), "ATLASSIAN MARKETPLACE" (Find new add-ons, Manage add-ons, Purchased add-ons), and "USERS & SECURITY" (Users, Groups, Security Configuration, Global Permissions).

### External Attachments Configuration

+ Add External Server

#	Name	Host	Username	Status	Action
1	Server1	http://www.example.com	user		  

#### Delete External Server

Click on the button to **delete** the external server **Server1**.

Image 9 Delete External Server

Further it is required to confirm the deletion of external server. After that an external server will be permanently deleted from the database.

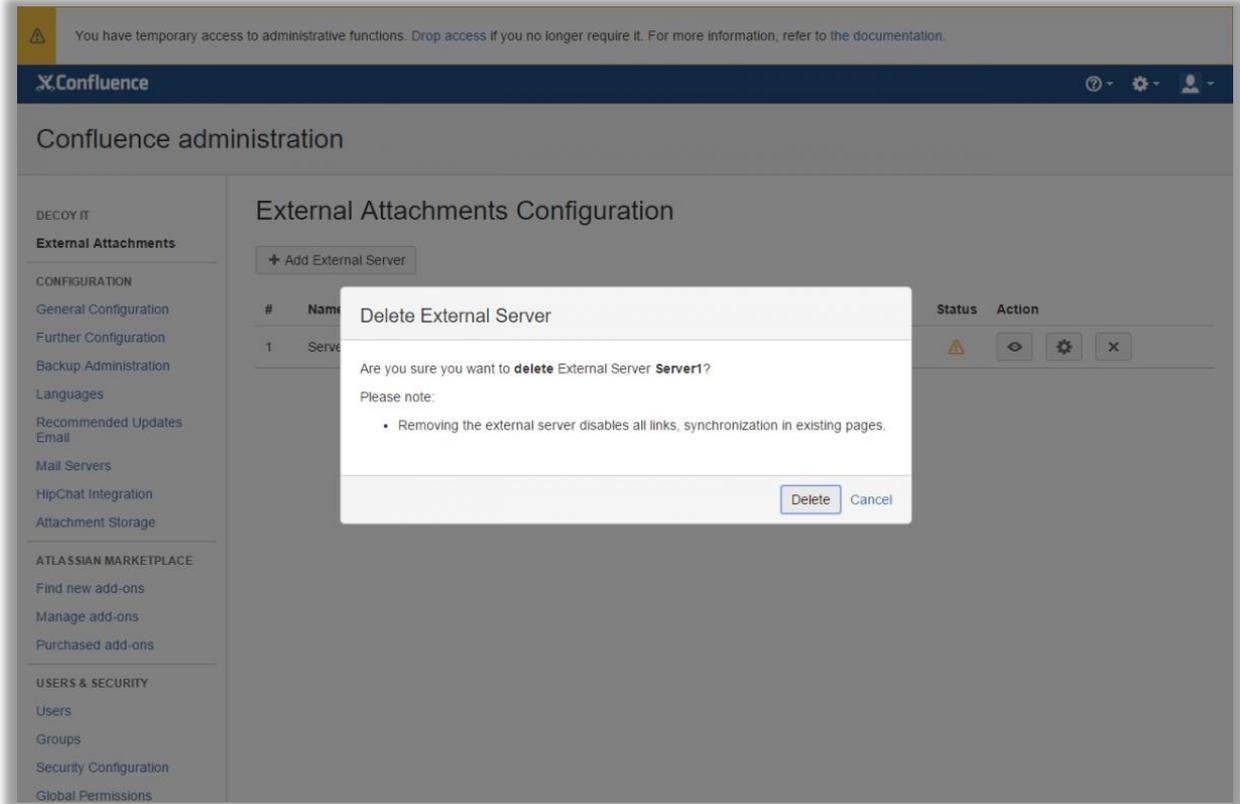


Image 10 Delete External Server dialog

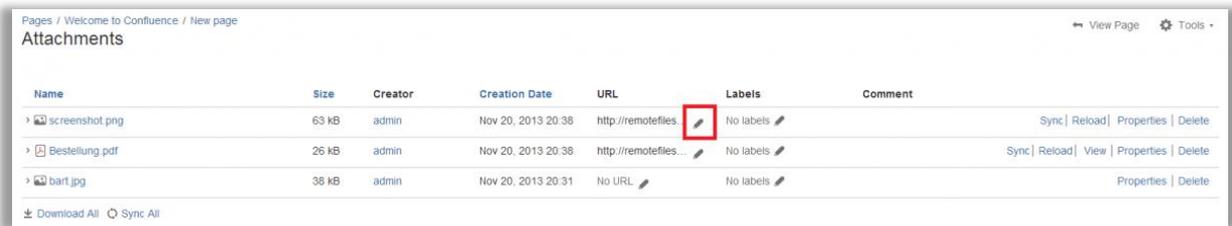
# USER'S GUIDE

## CREATING EXTERNAL ATTACHMENTS

There are several ways how to create an external attachment:

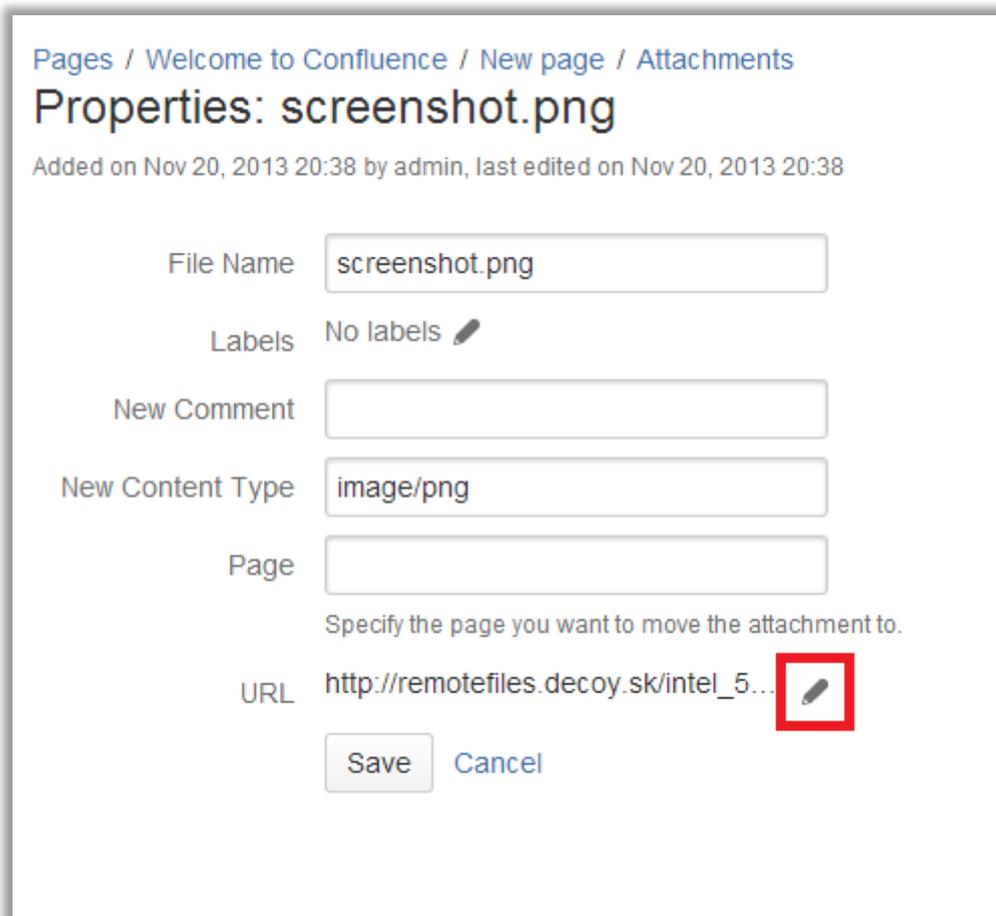
### 1. Add url to the existing attachment

This action can be done on the Attachments page - in the table of the attachments or on the edit page of the attachment.



Name	Size	Creator	Creation Date	URL	Labels	Comment
screenshot.png	63 KB	admin	Nov 20, 2013 20:38	http://remotefiles...	No labels	Sync   Reload   Properties   Delete
Bestellung.pdf	26 KB	admin	Nov 20, 2013 20:38	http://remotefiles...	No labels	Sync   Reload   View   Properties   Delete
bart.jpg	38 KB	admin	Nov 20, 2013 20:31	No URL	No labels	Properties   Delete

Image 11 Add url to the existing attachment



Pages / Welcome to Confluence / New page / Attachments

### Properties: screenshot.png

Added on Nov 20, 2013 20:38 by admin, last edited on Nov 20, 2013 20:38

File Name

Labels

New Comment

New Content Type

Page

Specify the page you want to move the attachment to.

URL

Image 12 Edit url in attachment detail

After click on the pencil button the popup with input field for url will be shown and an url of the remote source can be entered.

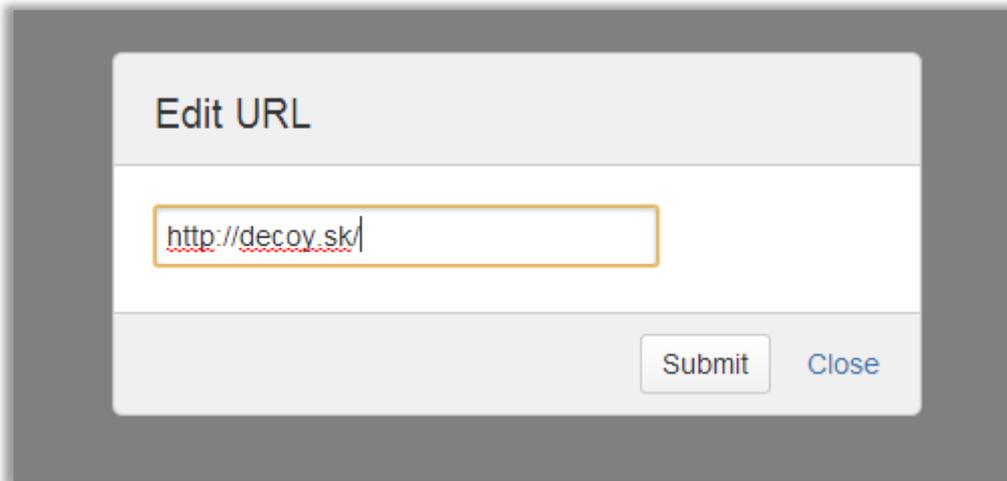


Image 13 Edit Attachment URL dialog

## 2. Upload remote file from url

Using a form "Attach Remote File" below the table with list of attachments on Attachments page.

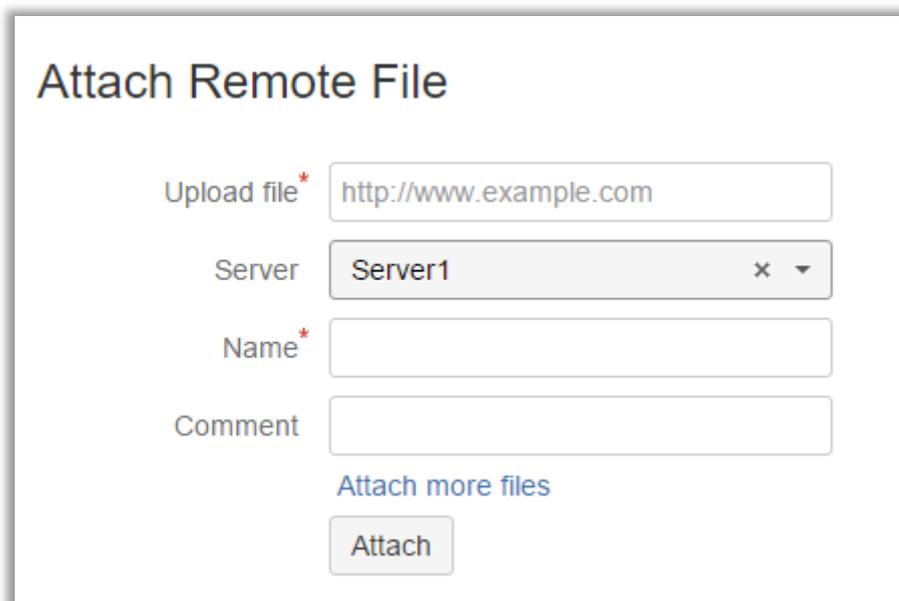


Image 14 Attach Remote File form

After the filling required fields and click on Attach button files from remote sources can be uploaded to the Confluence storage.

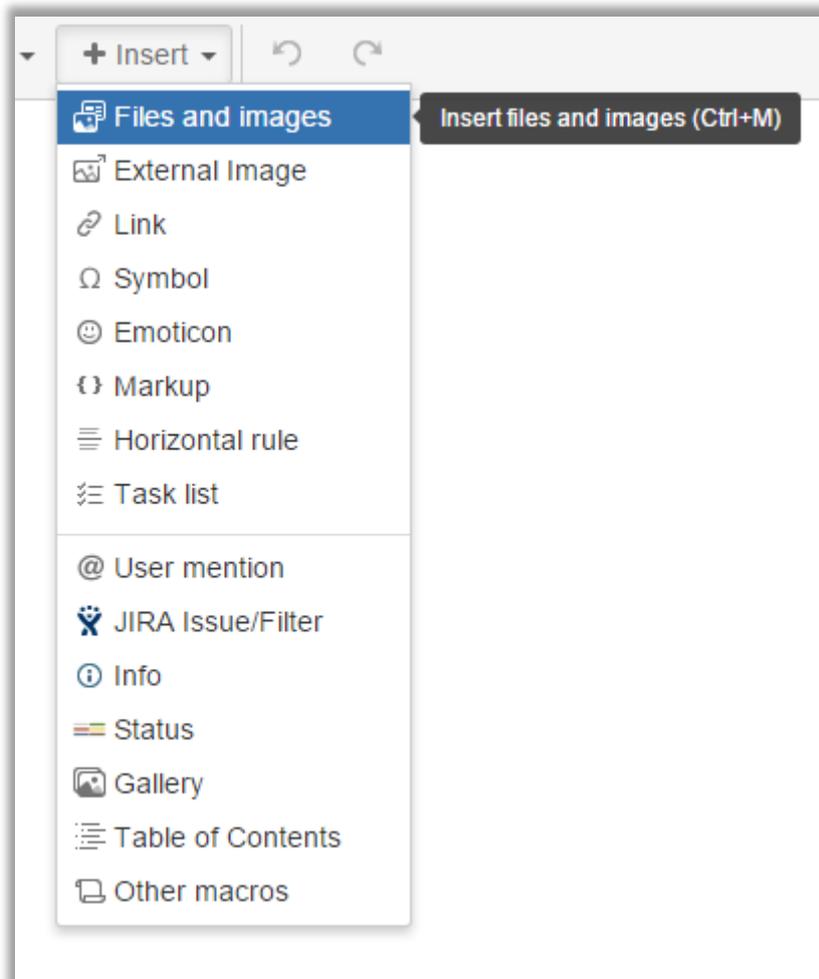
**Note: Server field is not mandatory field. It can be used only when the file is located on a server protected by basic authentication.**

### 3. Upload remote file in Link browser

*Note: Insert Menu can be different across Confluence versions*

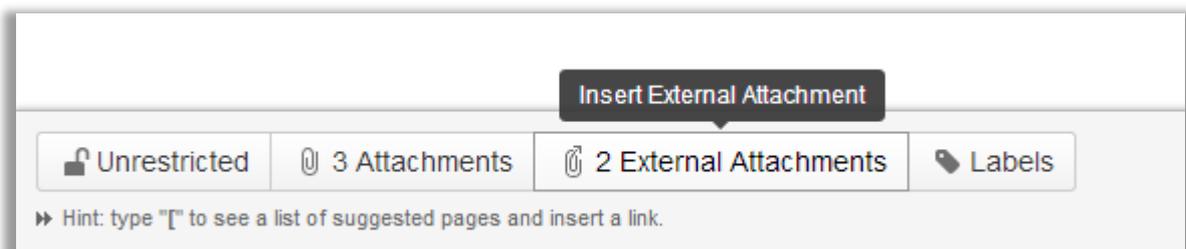
There are several possibilities how to show panel with External Attachment in the Link Browser:

- Click on the Files and images in the Editor's Insert Menu



*Image 15 Image Dialog extension*

- Click on the button External Attachments at the bottom of page below the Editor (Note: It is present in the old versions of Confluence)



*Image 16 Shortcut to External Attachments dialog*

- Click on the link External Attachments in the menu of Link Browser

*Note: Server field is not mandatory field. It can be used only when the file is located on a server protected by basic authentication.*

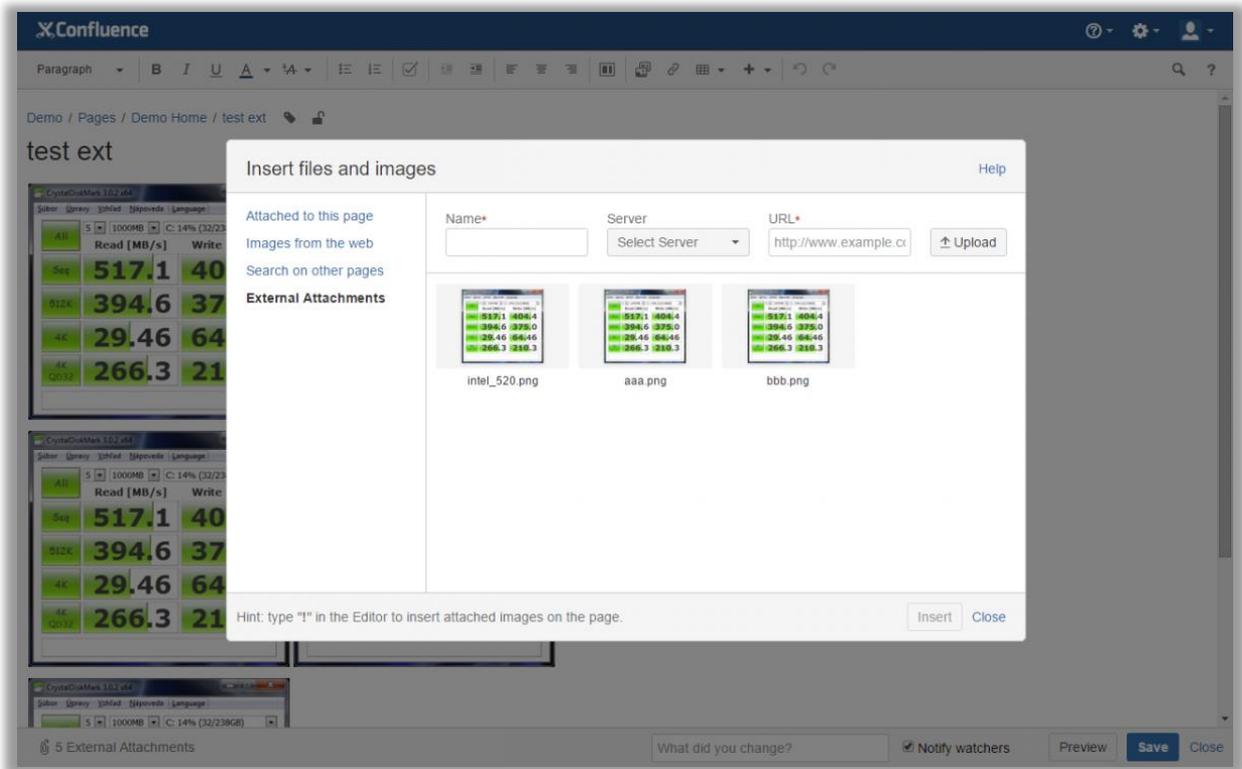


Image 17 Image Dialog extension

#### 4. Upload remote file in Image Dialog

*Note: Insert Menu can be different across Confluence versions*

There are several possibilities how to show panel with External Images in the Image Dialog:

- Click on the link in the Editor's Insert Menu

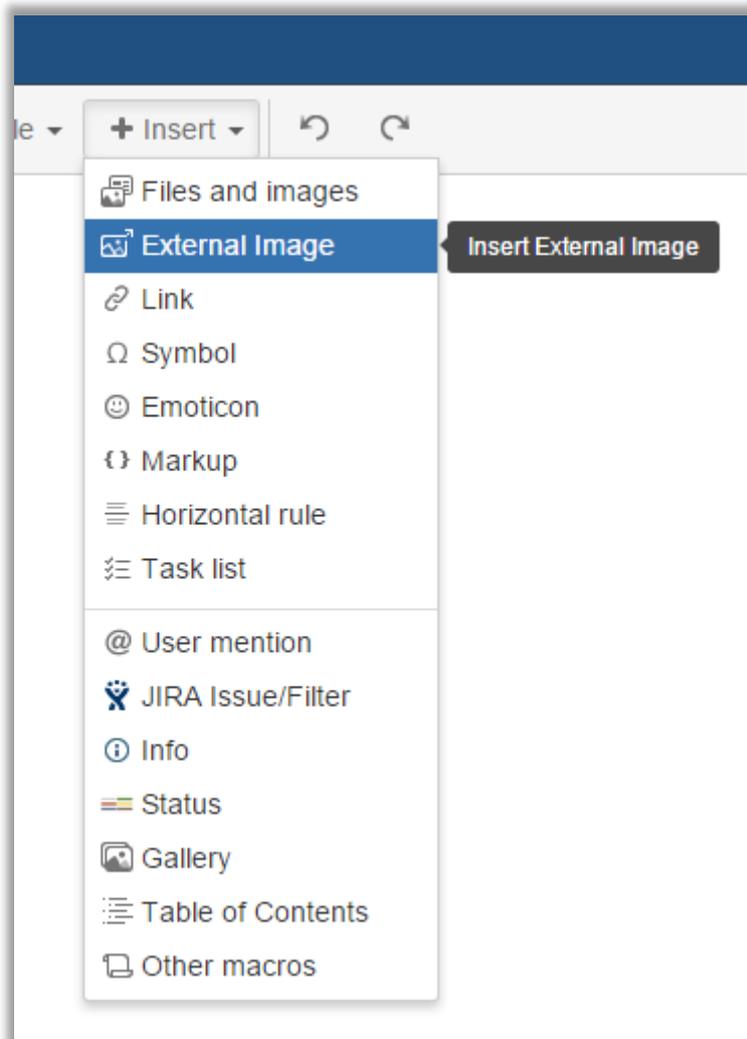


Image 18 Link Browser extension

- Click on the link External Attachments in the menu of Link Browser

## SYNCHRONIZATION OF THE EXTERNAL ATTACHMENT

### WITH REMOTE SOURCE

1. **Automatically** - The attachments are updated only when a page is shown. Add-on provides synchronization in the background and updates files if it is necessary. Then you will be informed about updated attachments.
2. **Manually** - External attachments can be manually synchronized/updated on the Attachments page.

### SYNC ALL

It allows to synchronize all attachments of the page with their remote sources. Only changed files will be updated.

Pages / Welcome to Confluence / New page

### Attachments

Name	Size	Creator	Creation Date	URL	Labels
>  screenshot.png	63 kB	admin	Nov 20, 2013 20:38	http://remotefiles...	No labels
>  Bestellung.pdf	26 kB	admin	Nov 20, 2013 20:38	http://remotefiles...	No labels
>  bart.jpg	38 kB	admin	Nov 20, 2013 20:31	No URL	No labels

Download All [Sync All](#)

Image 19 Sync all attachments

## SYNC

It allows to synchronize one attachment with its remote source. The file will be updated only when the file is changed in the remote source.

Labels	Comment
No labels	<a href="#">Sync</a>   <a href="#">Reload</a>   <a href="#">Properties</a>   <a href="#">Delete</a>
No labels	<a href="#">Sync</a>   <a href="#">Reload</a>   <a href="#">View</a>   <a href="#">Properties</a>   <a href="#">Delete</a>
No labels	<a href="#">Properties</a>   <a href="#">Delete</a>

Image 20 Sync attachment

## RELOAD

It allows to replace existing version of the attachment with file in remote source. The file will be overwrite every time you reload it (it doesn't matter whether the files are same or not).

Labels	Comment
No labels	<a href="#">Sync</a>   <a href="#">Reload</a>   <a href="#">Properties</a>   <a href="#">Delete</a>
No labels	<a href="#">Sync</a>   <a href="#">Reload</a>   <a href="#">View</a>   <a href="#">Properties</a>   <a href="#">Delete</a>
No labels	<a href="#">Properties</a>   <a href="#">Delete</a>

Image 21 Reload attachment

## USAGE NOTES

If you want to use existing functionality of the Confluence, then you need to use attachments, e.g. in macros. The attachments will be synchronized automatically anyway.

If you want to use direct links to the files in the remote sources then you need to use External Attachments in the Link Browser.

If you want to place to the page images that are pointed to the images in the remote sources then you need use External Images in the Image Dialog

## SUPPORT

If you spot an incorrect behaviour of this add-on or need more detailed guidance how to use this plugin, please, contact at [support@decoy.sk](mailto:support@decoy.sk).

We are also looking for your feedback, opinions and ideas on how we can improve this add-on. So, feel free to contact us on above email address.