

Opportunity for Collaboration!

Open call - Invitation to cooperation for Production of Promotional Video

Belgrade - The Czech Centre Belgrade is inviting visual creatives to submit their offers for production of a promotional video for Czech House, the event venue of the Czech Centre Belgrade. Besides Czech Center's regular programming, the Czech House hosts also commercial events organized by clients, partners and external entities from the corporate, NGO and cultural sectors.

Website: <https://belgrade.czechcentres.cz>

Required services

The Czech Centre Belgrade is seeking the services of individual consultants, teams of consultants or legal entities providing consultancy services to develop and produce promotional material. The Czech Centre Belgrade expects to receive creative, innovative proposals for a promotional video and photo material:

1. **Promotional video** presenting the Czech House venue (max. length 1 min)
Target group: clients
2. **Shorter version** video (max. length 20 seconds)
Target group: online audience
3. Set of **20 photographs**

Shooting period: September 23-28, 2025

Delivery date: October 10, 2025

How to Apply

Interested video production companies are encouraged to share their offer together with portfolio, technical equipment, team details and pricing details to: ccbeograd@czechcentres.cz

1. Announcement Date: August 13, 2025
2. **Application Submission Period: August 31, 2025**
3. Interviews with Shortlisted consultants: September 2 & 3, 2025
4. Final Selection and Announcement: September 5, 2025

Applicants must submit their proposals by the specified deadline to be considered.

Payment & Budget

The winning applicant will be invited to sign a service contract with Czech Centres Headquarter in Prague. The Contract will be realized in EUR.

Maximum budget: 3,000 EUR (incl. VAT).

Copyrights

The copyrights of all materials produced taken during the assignment shall remain the property of Czech Centres. The contractor will obtain the relevant consent for video usage from people in the videos.

Selection Criteria

Our team will evaluate each proposal based on a range of criteria, including but not limited to:

- Portfolio and Previous Work Samples

- Creativity and Innovation in Conceptualization
- Technical Proficiency and available Equipment
- Pricing and Cost-effectiveness
- Client Testimonials and References
- Ability to issue invoice in EUR

Confidentiality: All information provided in the proposal will be treated as confidential and used solely for the purpose of evaluation.

Contact person: Milena Nikitović, mob. 066 88 35 024, email: nikitovic@czechcentres.cz

Optional: Open door viewing of Czech House - In order to understand better the task, we offer you to visit the Czech House on August 25 & 26, 2025. Our colleague Milena is available to show you the premises on Monday, August 25 & Tuesday, August 26, 2025 between 10:00 - 15:00. In case of interest, please write directly to nikitovic@czechcentres.cz