

The American International School of Budapest

seeks a Middle School Learning Support Services Teacher

Introduction

The American International School of Budapest (AISB) seeks to appoint a Middle School Learning Support Services Teacher from August 1, 2026.

Founded in 1973, AISB is a private, non-profit educational institution. It is accredited by the Council of International Schools (CIS) and the Middle States Association of Colleges and Schools (MSA).

AISB is an International Baccalaureate (IB) World School and offers the IB Diploma program in addition to our American High School Diploma and our Innovation Diploma. Students can graduate with a combination of these Diplomas accredited by CIS and the Middle States Association. The high school program is based on an American educational model within an international context with a focus on critical thinking skills, creativity, and inquiry-based learning. All courses focus on developing the knowledge, skills, dispositions, and a global perspective to equip students to flourish in a rapidly changing workplace. All students have access to a wide range of courses and pathways to cater to students' different interests and needs. English is the language of instruction, except in World Language courses.

The School is a member of the Central and Eastern European School Association (CEESA), the Sports Council of International Schools (SCIS), the International Baccalaureate (IB), and the International Schools Theatre Association (ISTA).

AISB occupies a single campus of 19 hectares on the western outskirts of Budapest. The Middle/High School building houses 51 classrooms, a library, a cafeteria, computer rooms, a double-sized gymnasium, a single-size gymnasium, a 25-meter swimming pool, a 350-seat theatre, and performing and visual arts facilities. The Elementary building has 27 classrooms, a library, a cafeteria, computer rooms, a double-size gymnasium, and performing and visual arts facilities. On the grounds, there are two soccer fields, an athletics track with lights, 4 floodlit tennis courts, and a basketball court.

AISB has a strong Student Support Program, and a varied Extra-Curricular program running throughout the school. AISB graduates are welcomed each year to a broad range of the world's most selective colleges and universities.

Governance

AISB is governed by an 11-person Board of Directors who are elected or appointed for two-year terms up to a maximum of 8 years' tenure.

Enrollment

Current enrollment is 913 (ES: 340; MS: 242; HS: 331). There are approximately 67 nationalities in the school, the top four being Hungarian (20%), American (18%), Korean (14%), and Chinese (11%).

Faculty

In the 2025-26 school year, there are 125 faculty. Of these, 43% are U.S. citizens, 14% are Canadian, 11% are British. The remaining 32% of the faculty are from 18 other countries.



AISB
AMERICAN INTERNATIONAL
SCHOOL OF BUDAPEST

Non-Discrimination Policy

AISB is an equal opportunity Employer and as such it is committed to operating free from discrimination in all forms in its educational programs, services, and employment practices.

School Mission, Vision, and Values

MISSION

We empower our learners to build their futures and contribute to a better world.

VISION

Future-ready, today

VALUES

Excellence, Wellbeing, Inclusion, Growth, Global Citizenship

- We pursue **EXCELLENCE** in all that we do.
- We promote **WELLBEING** so people flourish*.
- We design learning that challenges each individual to **GROW**.
- We commit to **INCLUSION*** so that everyone belongs.

We develop **GLOBAL CITIZENS** to make a positive impact together.



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Job Title: Middle School Learning Support Services Teacher

Reports To: Middle School Principal

Position Overview:

The teacher's primary function is to provide an environment that fosters the growth of each student academically, socially, and emotionally. The teacher works collaboratively with all faculty, staff, parents, and students to effectively implement the curriculum and to ensure all interactions meet the needs of all students in line with the Mission, Vision, and Values of the school. The LSS teacher works in both a small group setting and alongside classroom teachers as a co-teacher in the mainstream classes, as well as offering drop-in support in the morning, at lunch and after school.

Qualifications and Experience:

Personal Attributes

- Demonstrates excellent interpersonal, organizational and communication skills, with an ability to work effectively with students, parents, faculty, and administration through strong communication and empathy skills
- Demonstrates initiative, flexibility, and a positive attitude
- Maintains a solution-based approach to problem-solving
- Demonstrates strong organizational and time-management skills
- Communicates effectively in English, both in written and oral form
- Openly accepts and considers different perspectives and manages change effectively
- Demonstrates an interdisciplinary mindset/thinking: inquisitive beyond the content area, possesses wide interests and is a connector and collaborator beyond disciplines
- Engages in professional inquiry for personal and collegial growth
- Demonstrates a commitment to fostering a positive, inclusive, and student-centered school culture
- Actively contributes to a positive school climate

Knowledge

- Demonstrates solid understanding of appropriate pedagogical practice to support students with learning differences across a broad spectrum of developmental and behavioral needs in a variety of subject areas
- Understands Backward Design planning and the importance of collaboration for the program to be successful
- Understands Standards-Based Teaching, Grading, and Reporting
- Demonstrates an understanding of how to teach a concept-based curriculum and integrate inquiry into the learning experience for students.
- Can unpack standards/benchmarks and communicate learning objectives in student-friendly terms
- Demonstrates an understanding of typical developmental characteristics of adolescents

Qualifications & Experience

- Holds a valid teaching certification (or equivalent) in special education / student support
- Minimum two years experience in a Learning Support environment
- Recent experience and a passion for working with middle school students
- Technology literate in Web and Google Applications; uses Google docs effectively to share with students and to collaborate with colleagues while maintaining appropriate confidentiality settings

Preferred Skills and Experience

- Master's Degree in education with a specialization in learning support
- Experience with the Multi-Tiered System of Support (MTSS) or Response to Intervention (RTI) model
- Understands key principles of Mind Brain Education (Science of Learning) and designs learning experiences with these tenets in mind
- Gifted and Talented endorsement or certification
- Certification and experience supporting English language learners
- Experience with Course Management software (e.g., Veracross, Google Apps) and online grading
- Experience with online curriculum documentation (e.g., Atlas Rubicon)
- Experience with Advisory and Community Service programs

LSS-Specific Skills and Responsibilities

- Evaluate new students entering the Middle School
- Evaluate referrals and educational testing results
- Develop, implement, and support individual education plans when warranted
- Plan and lead regular Student Support Team meetings to determine future actions and support
- Communicate regularly with administration, parents, teachers about student support strategies, accommodations, and progress (e.g., in person, email, report cards, Data Dashboard)
- Support students to achieve the AISB curricular standards and benchmarks
- Support teachers to make appropriate accommodations for students with mild learning differences or other special needs; develop/conduct in-service training for teachers as necessary
- Support teachers in delivering Tier 2 interventions as needed
- Modify curriculum delivery and assessment of knowledge, understanding and skills for individual students
- Provide accommodations for external examinations (e.g., MAP, CAT4) as needed
- Maintain an appropriate level of confidentiality
- Administer diagnostic testing (short of a full-scale ed-psych evaluation)
- Maintain working records for students who receive student support services, which may include writing samples, a reading log, inventories, or other working documents.



Key Responsibilities for all Teachers

- Implement school policies and procedures to support AISB's Mission, Vision, and Values
- Actively incorporate current research-based teaching practices and department essential agreements into daily teaching and learning
- Plan, deliver, and assess engaging, inquiry-based lessons that support a diverse, international student body
- Design for and differentiate instruction to meet varied learning needs
- Use formative and summative assessment effectively to guide learning and provide timely, constructive feedback
- Collaborate closely with colleagues to ensure curricular coherence, vertical alignment, and shared best practice
- Maintain accurate and complete records of student progress and development for ongoing communication with parents, including but not limited to: goal setting, report writing, portfolios, and conferences
- Maintain and regularly update online course management tools (Google, Veracross)
- Collaborate with the divisional counselor and other teachers to ensure the social, emotional, and educational needs of students are met
- Integrate technology with intentionality, as appropriate, to leverage learning
- Manage student behavior in the classroom through the establishment of expectations and reinforcement of standards of conduct in alignment with the behavior expectations of the school
- Respond to misbehavior in an appropriate manner that respects student dignity, while reinforcing the responsibility of making the right choices
- Perform certain pastoral duties (in line with the school guidelines) as an advisor for a small group of students
- Perform additional duties effectively (during and outside the regular school day) as required by the school
- Proactively participate in and/or leads extracurricular activities, including participation in overnight grade-level expeditions in grades 6-12
- Proactively participate in faculty meetings and parent meetings as required

***AISB takes child safeguarding measures seriously.
Appointments are subject to satisfactory enhanced criminal checks.***

The school reserves the right to appoint a candidate to the position ahead of the announced deadline, should a suitable applicant be identified.

Updated October 2025

