

**AISB**AMERICAN INTERNATIONAL
SCHOOL OF BUDAPEST

The American International School of Budapest
seeks to appoint an Elementary core classroom teacher

Introduction

The American International School of Budapest (AISB) seeks to appoint an Elementary School Learning Support Teacher from August 1, 2025.

Founded in 1973, AISB is a private, non-profit educational institution. It is accredited by the Council of International Schools (CIS) and the Middle States Association of Colleges and Schools (MSA).

AISB is an International Baccalaureate (IB) World School and offers the IB Diploma program in addition to our American High School Diploma and our Innovation Diploma. Students can graduate with a combination of these Diplomas accredited by CIS and the Middle States Association. The high school program is based on an American educational model within an international context with a focus on critical thinking skills, creativity, and inquiry-based learning. All courses focus on developing the knowledge, skills, dispositions, and a global perspective to equip students to flourish in a rapidly changing workplace. All students have access to a wide range of courses and pathways to cater to students' different interests and needs. English is the language of instruction, except in World Language courses.

The School is a member of the Central and Eastern European School Association (CEESA), the Sports Council of International Schools (SCIS), the International Baccalaureate (IB), and the International Schools Theatre Association (ISTA).

AISB occupies a single campus of 19 hectares on the western outskirts of Budapest. The Middle/High School building houses 51 classrooms, library, cafeteria, computer rooms, double-sized gymnasium, single-size gymnasium, 25-meter swimming pool, 350-seat theatre, and performing and visual arts facilities. The Elementary building has 27 classrooms, library, cafeteria, computer rooms, double-size gymnasium, and performing and visual arts facilities. In the grounds, there are two soccer fields, an athletics track with lights, 4 floodlit tennis courts and a basketball court.

AISB has a strong Student Support Program, and a varied Extra-Curricular program running throughout the school. AISB graduates are welcomed each year to a broad range of the world's most selective colleges and universities.

Governance

AISB is governed by an 11-person Board of Directors who are elected or appointed for two-year terms up to a maximum of 8 years' tenure.

Enrollment

Current enrollment is 958 (ES: 385; MS: 240; HS: 333). There are approximately 60 nationalities in the school, the top four being Hungarian (20%), American (17%), Korean (16%), and Chinese (11%).

Faculty

In the 2024-25 school year, there are 126 faculty. Of these, 45% are U.S. citizens, 20% are Canadian, 18% are British. The remaining 34% of the faculty are from 13 other countries.

Non-Discrimination Policy

AISB does not discriminate on the basis of race, color, religion, national or ethnic origin, sexual orientation, age, sex, or marital status in its educational programs, activities, and services or its employment practices.



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School Mission, Vision, and Values

MISSION

We empower our learners to build their futures and contribute to a better world.

VISION

Future-ready, today

VALUES

Excellence, Wellbeing, Inclusion, Growth, Global Citizenship

- We pursue **EXCELLENCE** in all that we do.
- We promote **WELLBEING** so people flourish*.
- We design learning that challenges each individual to **GROW**.
- We commit to **INCLUSION*** so that everyone belongs.

We develop **GLOBAL CITIZENS to make a positive impact together.**



Job Title: Elementary Classroom Teacher

Reports To: Elementary Principal and Director (as needed)

Position Overview:

The primary function is to facilitate the development of the student in the cognitive, affective, ethical, emotional, and physical domains of his/her growth. The teacher works collaboratively with all faculty, staff, parents, and students to effectively implement the curriculum and strive to ensure all interactions meet the needs of all students in line with the mission, vision, and values of the school.

Qualifications and Experience:

Personal Attributes

- Establishes cooperative and collaborative working relationships with leadership, faculty, staff, students, and parents
- Illustrates organizational and time-management skills
- Accepts and manages change proactively and effectively
- Openly accepts and considers different perspectives
- Recognizes the importance of and engages in the process of continuous improvement
- Maintains a solution-based approach to problem-solving
- Demonstrates initiative
- Actively contributes to a positive school climate
- Communicates effectively, in English, both in written and oral form
- Champions inclusion and student agency

Degrees and Qualifications

- Holds a valid teaching certification (or equivalent) in elementary education
- Holds a Masters degree in education

Skills and Experience

- Minimum five years' experience as an elementary educator
- Demonstrates a wide range of pedagogical knowledge and skills and is up to date on current
- Evidence of ongoing professional development and demonstration of best practices in elementary education, effective teaching and learning, and curriculum integration across disciplines
- Effectively implements differentiation strategies in the classroom
- Understands the role of assessment, feedback, and documentation
- Has expertise in the areas of inquiry, concept-based learning, and integration within and across disciplines
- Professional and proficient communication with colleagues, parents, and students in English

Professional Responsibilities

- Support and adhere to the mission, vision, and values of AISB, as well as board policies, administrative procedures, and school regulations, and support each of these to the community at large.
- Design and maintain a positive, nurturing, inclusive learning environment where students feel psychologically safe
- Positively manage student behavior in alignment with our child safety policy.
- Maintain appropriate work habits, including regular and punctual attendance and appropriate use of time.



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- Shows respect for and values all community members' contributions of ideas and thinking, in a spirit of ongoing collaborative inquiry.
- Understand school policy and procedure.
- Communicates regularly and proactively with administration, parents, teachers, and assistants through a variety of means..
- Participate in and lead extracurricular activities in the elementary division throughout the school year
- Proactively participates in faculty meetings, parent meetings, assemblies, and school functions as required
- Perform additional duties effectively (during and outside the regular school day) as required
- Continue professional growth through attendance at workshops, seminars, conferences, and/or advanced coursework at institutions of higher learning.

***AISB takes child safeguarding measures seriously.
Appointments are subject to satisfactory enhanced
criminal checks.***